

Dear Colleague,

My name is Aysegul Collu, and I am an English teacher at the Public Education Center in Golcuk, Kocaeli, Turkiye. I am writing to you regarding an Erasmus+ project funded by the Turkish National Agency.

Within the scope of this project, we are looking for a partner organization for an Erasmus+ short-term learning mobility project. We are planning a 5-day mobility program for a group of 10 adult students. I will personally participate in this visit to oversee the program, and I will be accompanied by my Assistant Director. Together, we will serve as the official mentors and supervisors for our students throughout the duration of the project.

All expenses related to travel, accommodation, and subsistence for the entire group (10 students and 2 staff members) will be fully covered by the project budget funded by the Turkish National Agency.

About Our Institution

As an official non-formal education provider operating under the Ministry of National Education, we serve approximately 20,000 trainees annually. Our students are highly motivated individuals engaged in various vocational and artistic fields, including:

- Traditional handicrafts and ceramic arts
- Vocational and technical skills
- Literacy courses
- Piano courses
- Sewing and embroidery courses
- Jewelry design courses

We believe that a 5-day exchange program would provide our students with a unique opportunity to observe European standards, engage in intercultural dialogue, and bring innovative practices back to our community.

If you are open to hosting our group, we would be delighted to send you an official letter of intent. You can also learn more about our center through our website:

<https://golcukhem.meb.k12.tr>

Thank you for your time and consideration. We look forward to your positive response.

Best regards,

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